

TEACHER WORKSHEET FOR SENIOR PLP PRESENTATION

Directions: Initial the area that you feel is completed. Once all required areas are initialed, the student needs to give you the “Senior PLP Certificate of Completion.” Initial sections and sign the certificate and return it to the student.

The following areas are needed to pass the presentation of the Senior PLP:

1 Letter of Introduction

- ___ Correct format.
- ___ Why you are interested in a particular position/business/college/major.
- ___ Your career aspirations and goals.
- ___ The skills and abilities that would make you successful in a particular career or at a particular college.
- ___ Why this business or college should select you.

2 Resume

- ___ Correct format.
- ___ Who you are.
- ___ How you may be contacted.
- ___ Your experiences, skills, and abilities for the position.

3 Letters of Recommendation

- ___ You should include at least three letters of recommendation—one of each kind described below:
 - ___ Employment-Related: A letter from a past or current employer evaluating your work performance.
 - ___ Character-Related: A letter from a person (teacher, coach, advisor, guidance counselor, or administrator) who has known you and will testify to your personal and/or academic attributes.

4 Samples of Best Work

A Required (Choose at least one sample work from each subject)

- English
- Science
- Math
- Social Studies
- Fine Arts (Art, Vocal Music, Band, Theater, etc.)
- Health

B Optional (Choose at least three subject areas)

- Foreign Language
- Physical Education
- Industrial Technology
- Vocational (PATHS, Westbrook, CO-OP, MCA)
- Business (Keyboarding, Accounting, etc.)
- Family and Consumer Sciences (Basic Foods, On Your Own)
- Electives

5 Achievements

- Transcript (in PLP but not mentioned in presentation)
- Honors Received
- Certificates Awarded (Participation, etc.)
- Awards Received (i.e., 4-H, Eagle Scout, etc.)
- Recognition
- Sports Awards/Letters Earned
- Technical Performance Certificate(s)
- Driver's License or Permit
- Other Certificates (CPR, First Aid, Hunter Safety, etc.)

6 This is Who I Really Am

- Personal Interests and Abilities
- Community Involvement/Volunteer Work